

CONSIGNOR NO. \_\_\_\_\_

**THRIFT SHOP AT FORT DETRICK  
Consignment Terms and Conditions**

- 1. Consignor is an active duty or retired member of the Armed Forces or an immediate family member, a civilian/contract civilian working at Fort Detrick or an immediate family member, or a volunteer donating three or more hours per week to the Thrift Shop.**
- 2. Consignor agrees to pay a one-time fee of \$5.00 to establish account. Consignor agrees to pay a \$1.00 consignment fee for each contract page of consigned items. Consignment fee is payable at time of consignment.**
- 3. Consignor guarantees that all consigned items are in operable/wearable condition and can be used for the purpose intended at time of their manufacture.**
- 4. Consignor will establish the selling price for each item. Any item consigned shall have a minimum selling price of \$2.50 except books or videos.**
- 5. Consignor retains title to consigned items for a period of 60 days from the consignment date (30 days for furniture). Consignor retains the option to reduce the selling price and/or to remove item during the 60-day consignment period (or 30-day consignment period for furniture). The reduced price will not be less than \$2.50 except for books or videos. A removed item may not be re-consigned for a 30-day period.**
- 6. Consignor agrees that if consigned item is sold within the 60-day consignment period, the Consignor will be paid 75% of the item's selling price and the Thrift Shop will retain 25% of the selling price.**
- 7. Consignor agrees to pick up and remove any consigned item by the close of business on the contract expiration date. Consignor further agrees any item not sold or removed by the end of the 60-day (or 30-day) consignment period will become the property of the Thrift Shop and consignor relinquishes all rights and interest to the item.**
- 8. The Thrift Shop will have monthly consignment checks available for pick-up within seven working days after the end of each month. Consignment checks must be picked up at the Thrift Shop unless self-addressed, stamped envelopes are provided. Consignment checks are void 90 days from the date of issue. The Thrift Shop will not reissue voided checks.**
- 9. The Thrift Shop Manager or Assistant Manager has final authority on acceptance of any item for consignment. Acceptance of large or bulky items or furniture will be based on space availability.**
- 10. The Thrift Shop will take all reasonable precautions, but will not be held responsible for loss of or damage to any consigned item.**

**By signature below, consignor agrees to the Thrift Shop at Fort Detrick Consignment Terms and Conditions.**

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date